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Attachment 2

Technical Responsibilities of Position S-83,
Registrar, Support Division, Medical Staff

1. Biological and Physical Sciences

Duties of the position require a broad working knowledge of these basic sciences, particularly anatomy, physiology and chemistry, as they apply to medicine.

2. Medical Terminology

Intimate familiarity with technical terminology used by physicians is required in order to understand and discuss physical and/or mental manifestations of illnesses, operations, etc.

3. Diagnostic Procedures

Incumbent must be familiar with and understand use of diagnostic adjuncts of modern medicine including laboratory procedures, radiology, electrocardiograms, cardiac catheterizations, electro-encephalograms, etc. Must know and be able to recognize immediately normal and abnormal laboratory values in carrying out his delegated authority for medical evaluations.

4. Medical Jurisprudence

Incumbent must have a working knowledge of this science which treats of the application of medical and surgical knowledge and skill to the principles and administration of law. Must be able to apply, in claims review, for example, legal postulates which have a medical aspect, and medical fundamentals which have a legal aspect.

5. Medical Statistics

Must have a broad and thorough knowledge of this specialized form of statistics, including biostatistics, epidemiology, traumatism, causative agents, etc., in order to plan, develop and perfect the Agency Medical Statistical Program.

6. Pharmaceutics and Pharmacology

In connection with his review of medical histories, review of claims, and preparation of medical abstracts and summaries, incumbent must have a broad knowledge of modern medicines and drugs. He must also be able to recognize them by generic, chemical, or trade names, and must be familiar with the dosages and physiological or systemic actions of these drugs and medicines.

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